



Preliminary Submittal Checklist

Site Plan

- Lot Boundaries
- Easements
- Street and Community Rights of Way
- Dimensioned Lot Zones
- Wetland Boundaries and Vegetative Natural Buffers (VNB) (if applicable)
- Centerline of Street
- NAVD Elevation of Centerline of Street
- Topography lines at 1'-0" intervals
- Tree locations, indicating trees to be preserved and trees to be removed
- Driveways, walkways, and sidewalks
- Surface finish materials
- Foundation outline
- Roof drip line
- Pools, decks, patios
- Fencing locations
- Utility screening locations
- Finish floor elevations
- Finish grade elevations

Floor Plans

- Dimensions to all exterior openings, edges, and features
- Door and window locations

- Exterior surface finishes

Exterior Elevations

- All elevations, including elevations hidden by structure or screening
- Doors and windows
- Annotated roof pitches
- Dimensioned ridge height from elevation of crown of road
- Annotated finish materials
- Finish grade profile

A preliminary submittal is highly recommended to allow the Architectural Review Board the opportunity to review and comment on the direction of the design before design documents are fully completed.